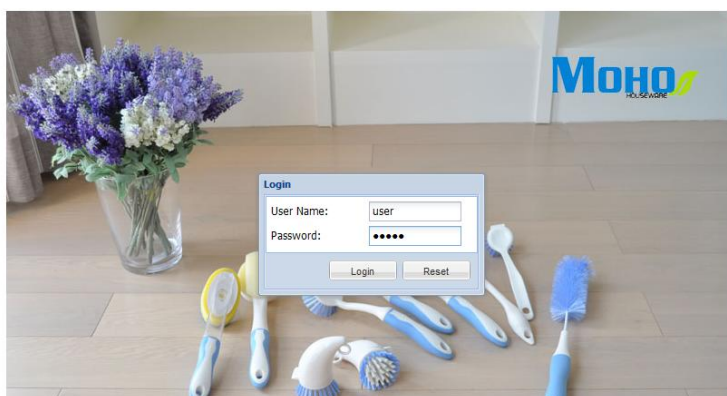
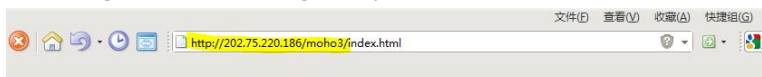


MOHO Purchase Management System Introduction

Welcome to MOHO houseware Purchase management system. This system can help you to confirm with us all the product details, logistic information, tracking your payment and merchandise status.

- 1) **Link:** Copy the link <http://202.75.220.186/moho3> to your browser and use an “User Name” and a “default password” to login which we assign for you in advance.



- 2) **Login:** After you login, you will see all your orders are listed here. Double click to enter into details

Company Name	Customer Name	PI Number	PO Number	Create Date	Process Status	Confirmation Status	Creator
ABC	user	V2010071601	001	2010-07-16	Product Detail	Unconfirmed	yuning

- 3) **Products detail:** You will see all purchased items are listed in product detail section. Products details are including color, pattern, packing info, logo, packing volume, etc...Click View Product to see in detail

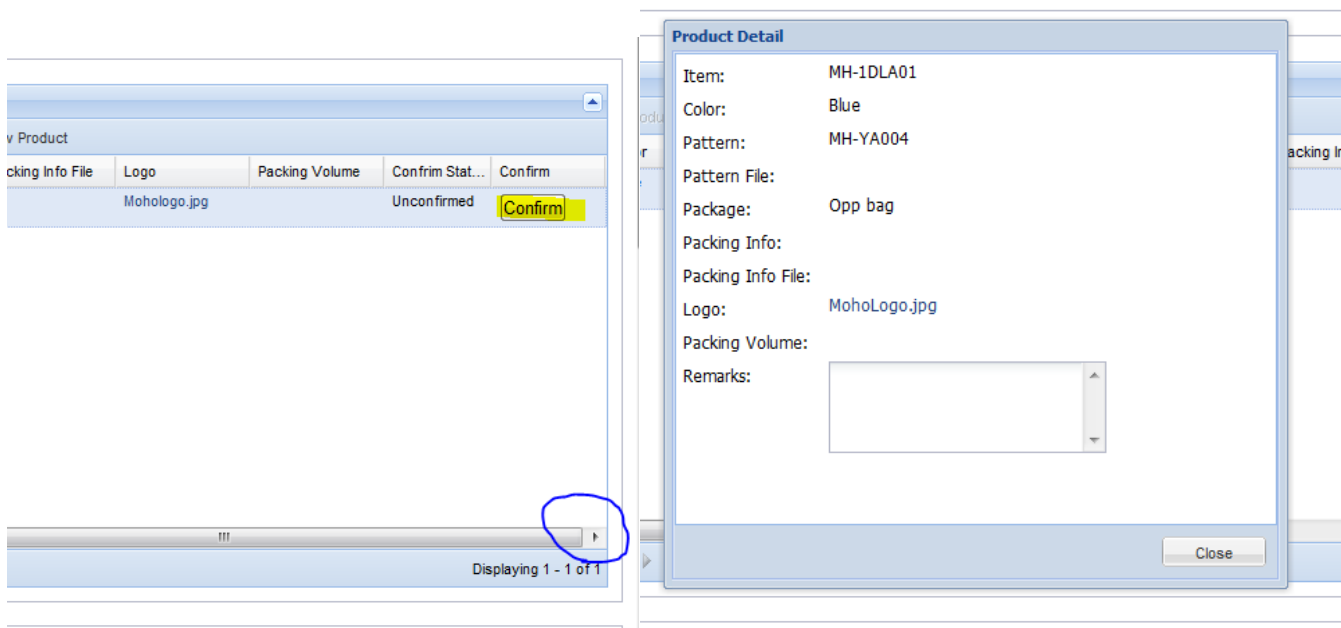
#	Item	Color	Pattern	Pattern File	Package	Packing Info	Packing Info File	Logo
1	MH-1DLA01	Blue	MH-YA004		Opp bag			Mohologo.jp

Customer Name: ABC-user

Products Detail

Product Detail								
<input type="button" value="Add Product"/> <input type="button" value="Update Product"/> <input type="button" value="Delete Product"/> <input type="button" value="View Product"/>								
#	Item	Color	Pattern	Pattern File	Package	Packing Info	Packing Info File	Logo
1	MH-1DLA01	Blue	MH-YA004		Opp bag			Mohologo.jpg

4) **Confirmation:** Click the right side "Confirm" button if you confirm everything is correct as it shows in this table.



5) **Samples:** You may have required sample from us and we sent by TNT, DHL, UPS, Fedex or something. The track number is showed in your "sample stage" and some are charged for sample fee.

Sample Stage

Tracking Number: 123456
 Sample Status: recieved
 Sample Fee: 100

6) **Documents confirm:** This is very important and we upload all the documents to this system for you to download. (Not only via email). Please check the documents carefully and let us know if there is anything need to be amended or if it is all correct, choose "confirm".

Documents Confirm

PI Number: V2010071601
 PI File: MOHO-PI-0716-ABC.pdf
 PO Number:
 PO File: PO.txt
 Commercial Invoice: MOHO-Commercial Invoice.pdf
 Packing List: MOHO-Packing List.pdf

7) **Forwarder info:** You can put all information about shipping info, forwarder /broker contact, consignee, notify party, etc... into this blank or just email us and we will do it for you.

Forwarder Information:

Shipping Mark Info:

8) **Payment:** Each payment, such as deposit, balance payment or full payment we received will be confirmed here.

Payment List		
+ Add Payment + Update Payment - Delete Payment		
Payment Type	Payment Amount	Pay Date
Deposite	6580 USD	2010-06-28
Balance	26349.86 USD	2010-07-01
Total	32929.86 USD	

Page 1 of 1

9) **Logistic info:** The leading time and what the step of merchandise are showing here and you can see and download your AWB or B/L copy. The system will automatically send you email to notify you if there are any updates about the shipment.

Leading Time and Logistics Status

Predict Leading Time:

Actual Leading Time:

Logistics Status:

B/L or AWB: